

**CITY OF ANDOVER
SITE PLAN REVIEW COMMITTEE
August 6, 2013
MINUTES**

The Site Plan Review Committee met for a regular meeting on Tuesday, August 6, 2013 at the Andover City Hall located at 1609 E. Central Ave., Andover, Kansas. Chairman Doug Allison called the meeting to order at 6:00 p.m. Members present were Doug Allison, Clark Nelson, Brandon Wilson, Dennis Bush and Todd Woolsoncroft. Others in attendance were Les Mangus Director of Public Works and Community Development, Sasha Stiles City Administrator, and Daynna DuFriend Administrative Secretary. Member Don Kimble was absent.

Review the minutes of the June 4, 2013 meeting.

Clark Nelson made a motion to approve the minutes as presented. Todd Woolsoncroft seconded the motion. Motion carried 5/0.

Communications:

Review the minutes of the June 25 and July 9, 2013 City Council meetings, and the June 19, 2013 Planning Commission/Board of Zoning Appeals meeting minutes. All minutes were received and filed.

Review the potential Residential Development Lot Report.

SP-2013-06- Review and approve the site plan for the Great Wall sign change located at 340 S. Andover Rd.

Summer Smith, Shawn's Signs, was present to represent the application.

Ryan Wasinger, Fugate Enterprises, was present to represent the application.

Ms. Smith explained that this sign would be a 4ft. x 8ft. single face, internally lite cabinet.

Mr. Wasinger stated that the building is currently being painted and the canopy has been removed in an effort the update the building and attract new tenants.

Clark Nelson asked what the plan is for the remainder of the tenant space signage and if an amendment to the original site plan would be needed.

Mr. Wasinger asked for clarification of signage allowances and agreed that the signage should all standard and uniform.

Les Mangus said that signage allowance is figured based on the square footage of the building store front. The square footage of each tenant sign is then taken from the allowed total. He also

explained that with the removal of the awning, which was part of the original approved site plan, staff was not able to approve a change to the exterior of the building. There will need to be an amendment made to the original site plan for this change.

Brandon Wilson commented that this sign was very generic with only the words Great Wall, and asked if additional words such as 'Restaurant' could be included.

Dennis Bush asked if the building was in compliance with the site plan review that was done at the time it was built.

Les Mangus said that the landscaping is in good shape.

Todd Woolsoncroft suggested that they consider using a dark bronze cabinet for the signage to match the dark bronze coping cap on the building.

A motion was made by Clark Nelson to approve SP-2013-06 amendment to original site plan by removing canopy/awning and approve requested signage as presented. Dennis Bush seconded the motion. Chairman Allison asked if there was any discussion. Motion carried 5/0.

Member Items-

Dennis Bush discussed the new billboard installed on the property formerly occupied by Jeeps Plus.

Clark Nelson discussed the LED signage at 1607 W. Central Ave.

Meeting was adjourned by Chairman Doug Allison at 6:25p.m.

Respectfully Submitted by

Daynna DuFriend
Administrative Secretary

Approved this 1st day of October, 2013 by the Site Plan Review Committee, City of Andover.