

**CITY OF ANDOVER
SITE PLAN REVIEW COMMITTEE
August 5, 2014
MINUTES**

The Site Plan Review Committee met for a regular meeting on Tuesday, August 5, 2014 at the Andover City Hall located at 1609 E. Central Ave., Andover, Kansas. Chairman Doug Allison called the meeting to order at 6:02 p.m. Members present were Doug Allison, Don Kimble, Nate Hinson, Todd Woolsoncroft, Brandon Wilson, and Troy Tabor . Others in attendance were Les Mangus Director of Public Works and Community Development, Steve Anderson Asst. Director of Public Works and Community Development and Daynna DuFriend Administrative Assistant. Member Dennis Bush was absent.

Chairman Allison welcomed new members Nate Hinson and Troy Tabor, City Council Liaison.

Review the minutes of the May 6, 2014 meeting.

Todd Woolsoncroft made a motion to approve the minutes as presented. Chairman Allison seconded the motion. Motion carried 6/0.

Communications:

Review the minutes of the June 24, 2014 and July 8, 2014 City Council meetings. The minutes were received and filed.

Review the minutes of the June 17, 2014 Planning Commission Meeting. The minutes were received and filed.

Review the minutes of the June 10, 2014 Subdivision Committee Meeting. The minutes were received and filed.

Review the potential Residential Development Lot Report.

SP-2014-10- Review and approve the site plan for Billy Sims BBQ signage located at 513 S. Andover Rd.

Dave Dunn, applicant, and Jim Foulston were present to represent the application.

Brandon Wilson asked if a landscape plan is required for this site.

Les Mangus explained that as the entire site is paved, which presented challenges to the site lighting and landscaping, no new landscaping has been proposed. South of the building near the dumpster is the only area of grass.

Don Kimble asked if the City of Andover could provide landscaping in the road right-of-way.

Les Mangus stated that in some instances property owners have been allowed to install landscaping on the street right-of-way when conditions would not allow landscaping on the site. The City may consider doing this after the existing utilities in the right-of-way were reviewed.

Brandon Wilson asked what treatment would be used on the parking lot resurfacing and what materials would be used on exterior of building.

Mr. Dunn answered that it would be a black seal coat applied to entire surface of parking lot. A corrugated tin will be used as a wainscot and the block will be painted.

Nate Hinson asked if the proposed signage would be channel letters. He also suggested having a striped area at the west end of the parking lot for pedestrian access to the south of the property.

Mr. Dunn replied yes, the signage will be channel letters on the front of the building. A light bar will be above the lettering on the north side of the building.

Nate Hinson suggested continuing the wainscot and paint colors shown to be on the east side of the building around to the north side of the building.

A motion was made by Don Kimble to approve SP-2014-10 site plan as presented with the following condition; 1. North side of building to be finished in same manner as the East side (front) will be done. Nate Hinson seconded the motion. Motion was approved 6/0.

Member Items-

Brandon Wilson asked about committee review of the new driveway installed at 420 S. Andover Rd.

Don Kimble stated that there are 6 dead trees at the south side of the building at 13th Street and Andover Rd.

Troy Tabor asked about the committee process for dictating building colors of a project.

Meeting was adjourned by Chairman Allison at 6:32p.m.

Respectfully Submitted by

Daynna DuFriend
Administrative Secretary

Approved this 2nd day of September, 2014 by the Site Plan Review Committee, City of Andover.