

**ANDOVER CITY PLANNING COMMISSION /
BOARD OF ZONING APPEALS
Tuesday, June 16, 2015
Minutes**

**Times were not recorded due to video complications.*

1. Call to order. 00:00:00

Chairman Quentin Coon called the meeting to order at 7:00 p.m.

2. Roll call. 00:00:00

Planning Commission members present were Chairman Coon, Stephanie Gillespie, Brian Lindebak, Lynn Heath, William Schnauber, Lee Butler and Aaron Masterson. Others in attendance were Director of Public Works Les Mangus and City Administrator Mark Detter and Administrative Assistant Daynna DuFriend.

A/V: Cindy Barrett and Craig Brown

3. Approval of the minutes of the April 21, 2015 and May 19, 2015 meetings. 00:00:00

A motion was made by Lynn Heath, seconded by Brian Lindebak to approve minutes of the April 21, 2015 and May 19, 2015 meetings. Motion carried 7/0.

4. Communications 00:00:00

A. Committee and Staff Report.

B. Potential Residential Development Report.

5. Election of officers. 00:00:00

Chairman Coon requested that this item be moved to the last item on the agenda.

A motion was made by Brian Lindebak, seconded by William Schnauber to retain Quentin Coon as Chairman for the Planning Commission. Motion carried 7/0.

A motion was made by Lee Butler, seconded by Aaron Masterson to nominate Brian Lindebak as Vice-Chairman for the Planning Commission. Motion carried 7/0.

A motion was made by Lynn Heath, seconded by Lee Butler to retain William Schnauber as Secretary for the Planning Commission. Motion carried 7/0.

A motion was made by Aaron Masterson, seconded by Lee Butler to retain Lynn Heath as Chair, and Brian Lindebak to the Subdivision Committee and to appoint William Schnauber to the Subdivision Committee. Motion carried 7/0.

6. VA-2015-03- Public hearing on a petition for the vacation of a portion of the 25-foot front yard utility easement of Lot 27, Block 4, The Cornerstone Third Addition, Andover, Butler County, Kansas. 00:00:00

Les Mangus explained that the petitioner has had a water well drilled in the front yard within the 25 foot front yard utility easement. The only utility located in this front yard easement is the sanitary sewer. The petitioner has had a legal description drafted to vacate only the portion of the utility easement necessary for the well. Staff has no objection to the vacation limited to the legal description provided.

Jeremy Olsen, 2627 N. Bluestone Ct., Andover, KS, applicant and property owner was present to represent this application.

Brian Lindebak asked if there was water available in this well.

Mr. Olsen stated that there is water and that it has been tested.

A motion was made by Brian Lindebak, seconded by Lynn Heath to approve the petition for vacation for VA-2015-03. Motion carried 7/0.

7. Review and approval of the budget Capital Improvement Plan. 00:00:00

Mark Detter, City Administrator, presented to the Planning Commission the Capital Improvement Plan budgets from all City of Andover Departments.

A motion was made by Lynn Heath, seconded by William Schnauber to approve the 2016 Budget Capital Improvement Plan. Motion carried 7/0.

8. Member Items. 00:00:00

There were no member items.

A motion was made by Lynn Heath, seconded by William Schnauber to adjourn at 7:36p.m. Motion carried 7/0.

Respectfully Submitted by

Daynna DuFriend
Administrative Assistant

Approved this 21st of July, 2015 by the Andover City Planning Commission/Board of Zoning Appeals, City of Andover.