



**PLANNING & ZONING**  
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## **SITE PLAN REVIEW COMMITTEE MINUTES**

**MARCH 3, 2020 | 6:00pm**  
ANDOVER CENTRAL PARK LODGE | 1607 E. CENTRAL AVE.

### **1. CALL TO ORDER**

Doug Allison called the meeting to order at 6:00 pm.

### **2. ROLL CALL**

Committee Members in attendance: Doug Allison, Homer Henry, Dave Foley, Don Kimble, Vu Nguyen, Brandon Wilson, and Todd Woolsoncroft. Staff in attendance: Jennifer McCausland, City Administrator; Lance Onstott, Assistant City Administrator; Les Mangus, Director of Community Development; and Abigail Hammock, Management Intern.

### **3. APPROVAL OF THE MINUTES OF THE DECEMBER 3, 2020 MEETING**

*Todd Woolsoncroft made a motion to approve the minutes of the December 3, 2019 meeting as presented. Motion seconded by Homer Henry. Motion carried 7/0.*

### **4. COMMUNICATIONS**

#### **A. COMMITTEE & STAFF REPORT**

#### **B. POTENTIAL RESIDENTIAL DEVELOPMENT REPORT**

### **5. SP-2020-01 - REVIEW OF THE SPACE DISCOVERY INSTITUTE SPACE CAPSULE OUTSIDE DISPLAY GENERALLY LOCATED AT 127 W. CENTRAL AVENUE & 405 N. ANDOVER ROAD, ANDOVER, KANSAS**

*Matt Cartwright, MJC Architecture, introduced himself and stated that he was representing Bob Kaplan of Andover Square and Arthur Eldridge from the Space Discovery Institute. Mr. Cartwright stated that the applicant plans to install a NASA capsule approximately 13 feet wide and 12 feet high, approximately 15 feet high on its stand in front of the tenant space. Mr. Cartwright explained that the previous structure, a gazebo, was removed.*

*Brandon Wilson asked if there would be a guardrail. Mr. Cartwright stated that the existing guardrail was part of ADA compliance for the previous tenant and that the rail is more of a handrail. Doug Allison asked what the skirting material would be. Mr. Cartwright stated that he did not have specifics on the skirting material but assumes it will be pre-finished metal. Todd Woolsoncroft asked how much the space capsule weighs. Mr. Cartwright says he does not know. Todd Woolsoncroft asked if the post in the photo was used to support the space capsule. Mr. Cartwright stated yes, and that the applicant has considered strapping the capsule down as a better anchor. Brandon Wilson asked how we keep people from climbing on it. Mr. Cartwright stated that the applicant does not have any concerns about that. Doug Allison asked how far the capsule is from the top of the roof. Mr. Cartwright stated that he was not concerned with someone climbing the capsule to get to the roof.*

*The applicant commented that they had installed a fountain in front of the furniture store and that kids played in it and knocked it over and it was removed for safety. Don Kimble stated that he thought that the building and roof needed to be painted and requested that the owner remedy the situation. Mr. Cartwright stated that the task has been on the owner's list but that he does not see the request as part of this particular application. The applicant stated that the owner of the property works with the tenants to keep the tenant spaces affordable.*

*Brandon Wilson asked about the skirting material. The applicant stated that he was open to the committee making a motion to require pre-finished skirting material that would be a reasonable expectation.*

*Doug Allison asked about the sign change for the new tenant. Les Mangus stated that the sign change was approved administratively as the tenant was just swapping out the sign face and there were no structural changes to the sign.*

*Jennifer McCausland asked if there was a process through inspections where the inspector would have guidance to determine whether or not the concrete base is thick enough. Mr. Mangus stated that was part of the engineering and architecture process and that it would be the responsibility of the applicant to show that information on the plans.*

*Brandon Wilson made a motion to approve SP-2020-01 with the addition that the skirting is installed using an earth-toned or white pre-finished metal. Motion seconded by Don Kimble. Motion carried 7/0.*

**6. SP-2020-02 - REVIEW OF THE FLINT HILLS NATIONAL GOLF CLUB MAINTENANCE BUILDING INSTALLATION GENERALLY LOCATED AT 12400 SW BUTLER ROAD, ANDOVER, KANSAS**

*Jeff Cartwright, MKEC Engineering, stated that the applicant is installing a metal maintenance building. Doug Allison asked if any trees would be removed. Mr. Cartwright stated no. Homer Henry asked if parking played into this review. Mr. Mangus stated that the parking was employee parking.*

*Homer Henry made a motion to approve SP-2020-02. Motion seconded by Dave Foley. Motion carried 7/0.*

**7. MEMBER ITEMS**

**8. ADJOURN**

*Meeting adjourned at 6:45 pm.*

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Respectfully submitted by:

Justin Constantino  
Assistant Director of Community Development

Approved on the \_\_ day of \_\_\_\_\_, 2020 by the Site Plan Review Committee, City of Andover.