



1. CALL TO ORDER

Gary Israel called the meeting to order at 5:31 pm.

2. ROLL CALL

Committee members in attendance: Gary Israel and Alex Zarchan. William Schnauber was absent. Staff in attendance: Jennifer McCausland, City Administrator, Lance Onstott, Assistant City Administrator, Les Mangus, Director of Community Development, and Justin Constantino, Assistant Director of Community Development.

3. APPROVAL OF THE MINUTES OF THE NOVEMBER 17, 2020 MEETING

Gary Israel made a motion to approve the minutes of the November 17, 2020 meeting as presented. Motion seconded by Alex Zarchan. Motion carried 2/0.

4. COMMUNICATIONS

A. COMMITTEE & STAFF REPORT

Mr. Onstott introduced Mr. Josh Golka of PEC Engineering as the new city engineer and explained that Mr. Golka would be working with staff to review engineering-related documents. Mr. Israel welcomed Mr. Golka.

B. POTENTIAL RESIDENTIAL DEVELOPMENT REPORT

Mr. Mangus stated that we have 106 year-to-date permits, including 23 new permits related to the Heritage First development.

5. AGENDA

5.1 FINAL PLAT – REVIEW OF AND RECOMMENDATION ON THE ADAMS ACRES II FINAL PLAT GENERALLY LOCATED SOUTH OF W. HARRY STREET AND EAST OF S. 159TH STREET EAST, ANDOVER, KANSAS

Mr. Constantino introduced the agenda item and stated that staff had provided initial comments to the applicant that were subsequently addressed. Mr. Constantino stated that the only outstanding comment came from the Butler County GIS/Mapping Department regarding the legal description on the Final Plat stating that the bearings on the legal description do not match what is shown on the drawing.

Todd Hornbaker of Merestone Surveying, representing the applicant, stated that bearings are calculated based on rotation to fit field measured bearings and are relative to the section line.

Mr. Israel asked if the legal description would be updated on the plat. Mr. Constantino stated that when the City files the plat with Butler County the plat is reviewed by the mapping department prior to recording. Mr. Constantino stated that he spoke with a representative of the mapping department who said that the legal description likely wouldn't hold up the recording of the plat. Mr. Golka stated that if the basis of bearings are noted, anyone trying to reproduce the legal description will have a starting point.

Alex Zarchan made a motion to recommend that the Planning Commission approve the Adams Acres II Subdivision Final Plat. Motion seconded by Gary Israel. Motion carried 2/0.



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SUBDIVISION COMMITTEE MINUTES

DECEMBER 8, 2020 | 5:30pm

VIRTUAL MEETING*
[**MEETING LINK**](#)

6. MEMBER ITEMS

Mr. Israel asked if staff could provide an update on the property located near the 13th Street Sports Park. Ms. McCausland stated that the City is continuing to attempt to acquire the property.

7. ADJOURN

Alex Zarchan made a motion to adjourn. Seconded by Gary Israel. Motion carried 2/0. Meeting adjourned at 5:46 pm.

*Live Public Comment

Those wishing to participate remotely with public comment will be required to do so via web conference (requires internet connection). You must register with the City of Andover no less than 24 hours prior to the start of the meeting to participate. If participating remotely, an individual is required to submit their name, email address, phone number and item they wish to speak about to the City, by emailing the previous information to Planning&Zoning@AndoverKS.com. Those registering in advance will be provided instructions on how to connect with the live meeting. Commenters will be called upon by name to provide comment during the live meeting and all regular time limits will apply.

If you have any questions prior to the hearing, please call (316) 733-1303.