



**1. CALL TO ORDER**

Chairperson Doug Allison called the meeting to order at 6:01 pm.

**2. ROLL CALL**

Committee Members in attendance: Doug Allison, Kevin Graham, Homer Henry, Matt Linke, and Todd Woolsoncroft. Staff in attendance: Les Mangus, Director of Community Development and Justin Constantino, Assistant Director of Community Development.

**3. APPROVAL OF THE MINUTES OF THE NOVEMBER 1, 2022 MEETING**

*Homer Henry made a motion to approve the minutes of the November 1, 2022 meeting as presented. Motion seconded by Todd Woolsoncroft. Motion carried 5/0.*

**4. COMMUNICATIONS**

**A. COMMITTEE & STAFF REPORT**

None.

**B. POTENTIAL RESIDENTIAL DEVELOPMENT REPORT**

None.

**5. AGENDA**

**5.1 SP-A22-0011 – REVIEW OF THE SIGN PLAN FOR SONIC DRIVE-IN GENERALLY LOCATED AT 331 N. ANDOVER ROAD, ANDOVER, KANSAS**

Mr. Constantino stated that the applicant is moving an existing south-facing wall sign to face east along N. Andover Road and is also removing directional signage from the site and refacing a pylon pole sign.

Mr. Woolsoncroft asked if the top of the cube where the sign is located will be lit. Tiffany Nagel of Gleason & Son Signs, representing the applicant, stated that she wasn't sure if there was an LED component.

Mr. Allison asked if the blue material on the cube was metal. Ms. Nagel said that she wasn't sure how the cube was constructed.

*Homer Henry made a motion to approve the sign plan for the Sonic Drive-In on the condition that the applicant provide the cube material and determine the lighting of the sign with staff. Motion seconded by Matt Linke. Motion carried 5/0.*

**5.2 SP-A22-0012 – REVIEW OF THE SIGN PLAN FOR KIDS CUTS GENERALLY LOCATED AT 324 W. CENTRAL AVENUE, ANDOVER, KANSAS**

Sue McKeown of George Lay Signs, representing the applicant, stated that the applicant is proposing a new wall sign. Ms. McKeown stated that the sign will be contained in a painted black cabinet with a white LED lighted pan face and vinyl divider.



**PLANNING & ZONING**  
1609 E. CENTRAL AVE.  
ANDOVER, KS 67002  
316.733.1303

## **SITE PLAN REVIEW COMMITTEE MINUTES**

**DECEMBER 6, 2022 | 6:00pm**

**ANDOVER CITY HALL | 1609 E. CENTRAL AVE.**

Mr. Allison asked if the new sign would be consistent with the other signs on the building. Ms. McKeown said yes.

*Homer Henry made a motion to approve the sign plan for Kids Cuts. Motion seconded by Todd Woolsoncroft. Motion carried 5/0.*

### **5.3 2023 MEETING SCHEDULE**

Mr. Constantino stated that the Site Plan Review Committee holds regular meetings on the first Tuesday of each month at 6:00 pm at City Hall. Mr. Constantino stated that the only change will be that the July 5th SPRC meeting will be held on a Wednesday, as Tuesday, July 4th is Independence Day.

*Homer Henry made a motion to approve the 2023 Meeting Schedule. Motion seconded by Kevin Graham. Motion carried 5/0.*

## **6. MEMBER ITEMS**

None.

## **7. ADJOURN**

*Doug Allison made a motion to adjourn. Motion seconded by Homer Henry. Motion carried 5/0. The meeting was adjourned at 6:24 pm.*

Respectfully submitted by:

Justin Constantino  
Assistant Director of Community Development

Approved on the 7<sup>th</sup> day of February 2022 by the Site Plan Review Committee, City of Andover.