

**ANDOVER CITY PLANNING COMMISSION /**  
**BOARD OF ZONING APPEALS**  
**March 16, 2010**  
**Minutes**

The Andover City Planning Commission met for a regular meeting on Tuesday, March 16, 2010 at 909 N. Andover Road in the Andover Civic Center. Chairman Jan Cox called the meeting to order at 7:02 p.m. Commission members present were Jan Cox, John Cromwell, Byron Stout and Ken Boone. Others in attendance were City Administrator Sasha Stiles and Administrative Secretary/Permit Technician Daynna DuFriend. Members Lynn Heath and Dan Beck were absent.

Call to order

**Review the minutes of the February 16, 2010 Planning Commission meeting.**

Review the minutes of the February 16, 2010 Planning Commission meeting.

*Ken Boone made a motion to approve the minutes as presented. Byron Stout seconded the motion. Motion did not carry 2/0/2 with John Cromwell and Jan Cox abstaining. These minutes will be carried over to next month for a quorum approval.*

**Communications:**

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**Review the City Council minutes from the February 9, 2009.** The minutes were received and filed.

**Review the minutes of the January 9, 2010 Site Plan Review Committee meeting.** The minutes were received and filed.

**Review the Potential Residential Development Lot Report.**

**Annual Review of the Comprehensive Plan.** Commission members will review and bring back any suggestions, updates and comments to the April meeting.

Annual Review of the Comprehensive Plan

**From Les Mangus' Memo:** Staff knows of no real issues that would affect the area, which would require an update of the Comprehensive Plan. If all members would take moment to review the plan, and bring any issues to the April meeting an update could be put together if necessary.

**Member Items:** None

Member Items

*Byron Stout made a motion to adjourn the meeting at 7:05 p.m. Ken Boone seconded the motion. Motion carried 4/0.*

Respectfully Submitted by

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Daynna DuFriend  
Administrative Secretary

Approved this 16<sup>th</sup> day of March, 2010 by the Andover City Planning Commission/Board of Zoning Appeals, City of Andover.