

**CITY OF ANDOVER
SITE PLAN REVIEW COMMITTEE
December 7, 2010
MINUTES**

The Site Plan Review Committee met for a regular meeting on Tuesday, December 7, 2010 at the Andover Central Park Lodge located at 1607 E. Central, Andover, Kansas. Chairman Doug Allison called the meeting to order at 6:00 p.m. Members present were, Don Kimble, Brandon Wilson, Fred Deppner and Clark Nelson. Others in attendance Sasha Stiles City Administrator, Kandace Hunt Administrative Secretary and Daynna DuFriend Administrative Secretary. Absent were member Dennis Bush, Les Mangus Director of Public Works and Community Development and Jennifer McCausland Assistant City Administrator.

Review the minutes of the November 2, 2010 Site Plan Review Committee meeting.

With no additions or changes presented Chairman Allison declared the minutes will stand as presented.

Review the minutes of the November 2, 2010 Site Plan Review Committee meeting.

Communications:

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Review the minutes of the October 26, 2010 and November 9, 2010 City Council meetings. The minutes were received and filed.

Review the minutes of the October 19, 2010 Planning Commission meeting. The minutes were received and filed.

Review the Potential Residential Development Lot Report.

SP-2010-22- Review and approve the site plan for the Mesh Barbershop, Spa, Salon signage located at 1145 N. Andover Road.

SP-2010-22

From Les Mangus' Memo: The proposed wall signage for the Mesh Salon at 1145 N. Andover Road is well within the bulk regulations for the zoning district. Staff supports the application as presented.

Stuart and Jenni Douglas of Mesh were present to represent the application.

Mr. Douglas explained the proposed sign will be a 5x7 three dimensional white plastic sign with black font set in a metal frame. The sign will not be lit.

Don Kimble stated he feels light beige would be a more appropriate color for the sign at this location and asked the applicants to consider that option.

Clark Nelson made a motion to approve SP-2010-22 as presented with the understanding that either white or beige maybe used as the sign color. Don Kimble seconded the motion. Chairman Allison asked if there was any further discussion. There was none. Motion carried 5/0.

SP-2010-23- Review and approve the site plan for the Kutter Pet Care LED sign located at 1607 W. Central.

From Les Mangus' Memo: The proposed pole signage change for the Kutter Pet Care facility at 1607 W. Central is well within the bulk regulations for the zoning district. Staff supports the application as presented.

Brian Kirkland of Miracle Signs was present to represent the application.

Mr. Kirkland explained Kutter Pet Care Center is proposing to remove the change add cabinets on their existing pole sign in order to install a LED sign.

Clark Nelson asked if the brightness of the sign will be turned down at night. Mr. Kirkland said yes, the signs are equipped with automated and manual brightness controls.

Clark Nelson asked staff if there are set rules on the brightness levels for different times of day. Sasha Stiles said she does not believe there are any such rules in place, but there are rules that state LED signs cannot flash or scroll.

Brandon Wilson asked if the sign is two sided. Mr. Kirkland said yes.

Fred Deppner asked how the sign brightness is rated. Mr. Kirkland explained the brightness is measured on a NIT rating. The sun is estimated to be at 6,500 NIT, so in order for the sign to be daylight visible it needs to be set at around 10,000 NIT. During night hours the sign will be set at about 20 to 30 percent of its capability.

Don Kimble made a motion to approve SP-2010-23 as presented. Fred Deppner seconded the motion. Chairman Allison asked if there was any further discussion. There was none. Motion carried 5/0.

Review and approve the City of Andover 2011 Site Plan Review Committee meeting and closing date schedule.

The Site Plan Review Committee meeting and closing date schedule will be reviewed at the January 4, 2011 Site Plan meeting.

City of Andover
2011 Site Plan
Review
Committee
meeting and
closing date
schedule

Member Items: Don Kimble stated that making sure applicants are complying with the brightness ratio of the LED signs will require monitoring and enforcement.

Member Items

Clark Nelson said in his opinion all of the applicants who have installed the LED signs have been compliant and he does not feel there is a need to establish set rules at this time.

Chairman Allison adjourned the meeting at 6:24 p.m.

Adjourn

Respectfully Submitted by

Kandace Hunt
Administrative Secretary

Approved this ____ day of _____ 2010 by the Site Plan Review Committee, City of Andover.