

ANDOVER PLANNING COMMISSION
SUBDIVISION COMMITTEE
January 10, 2012
Minutes

The Andover City Subdivision Committee met for a regular meeting on January 10, 2012 at 1609 E. Central Ave. in the Conference Room 1, Andover City Hall. Chairman Lynn Heath called the meeting to order at 5:30 p.m. Other members present were John Cromwell and Ken Boone. Others in attendance were Director of Public Works and Community Development Les Mangus, City Administrator Sasha Stiles, Assistant City Administrator Jennifer McCausland and Administrative Secretary Daynna DuFriend. Member Lee Butler was absent.

Review the minutes of the June 8, 2010 Subdivision Committee.

Ken Boone made a motion to approve the minutes as presented. Lynn Heath seconded the motion. Motion carried 2/0/1. John Cromwell abstained.

Communications:

Review the minutes of the November 29, 2011 and December 13, 2011 City Council meetings. The minutes were received and filed.

Review the minutes of the November 15, 2011 Planning Commission meeting. The minutes were received and filed.

Review the minutes of the November 1, 2011 Site Plan Review Committee meeting. The minutes were received and filed.

Review the Potential Residential Development Lot Report.

Review for recommendation to the Andover Planning Commission the final plat of Andover Farm at Cedar Park – Fifth Phase.

From Les Mangus' Memo: The proposed two lot plat infills an undeveloped parcel along the existing Lakeside Dr. All infrastructure is in place except for a short run of sanitary sewer necessary to serve the new lots.

Kris Rose, Baughman Company, agent for the applicant was present to represent the application.

Mr. Rose explained that these two lots were originally part of Andover Farm at Cedar Park – Third Phase. The general provisions will remain the same as the 3rd and 4th Phases. A manhole or clean out will have to be extended to serve Lot 1, Block A and will be put on a petition.

Ken Boone made a motion to recommend the Andover Planning Commission approve the final plat of Andover Farm at Cedar Park – Fifth Phase. John Cromwell seconded the motion. Chairman Heath asked if there was any further discussion. There was none. Motion carried 3/0.

Review for recommendation to the Andover Planning Commission the final plat of Cornerstone Medical Park Addition.

From Les Mangus' Memo: The proposed replat divides an existing large lot into 7 lots in 2 blocks with an internal looped public street.

Brian Lindebak, MKEC Engineering Consultants, Inc. agent for the applicant was present to represent the application.

Mr. Lindebak explained that they are planning to build a public street in two phases and will petition for the improvements.

Mr. Lindebak pointed out that on the PUD text that the 32 foot right-of-way was only approved for a private street. Language needs to be added for a public street as well. Les Mangus agreed it should read as a 32 foot right-of-way with an adjacent 15 foot easement.

Steve Anderson noted that access control would be needed at the driveways as well as easements added for storm sewer shown on the drainage plan.

Mr. Lindebak said the street name is to be Keystone Circle and that Lot 1, Block 1 will be the first lot built on and will be started this year.

Les Mangus noted that the changes being made are vacated easements, additional easements and change in the street name as well as changing from private streets to public streets.

John Cromwell made motion to recommend approval of the Final Plat of Cornerstone Medical Park Addition. Lynn Heath seconded the motion. Chairman Heath asked if there was any further discussion. There was none. Motion carried 3/0

Member items: There were no member items.

John Cromwell made a motion to adjourn the meeting at 6:02p.m. Ken Boone seconded the motion. Motion carried 3/0.

Daynna DuFriend
Administrative Secretary

Approved this 10th day of April, 2012 by the Andover City Subdivision Committee, City of Andover.

