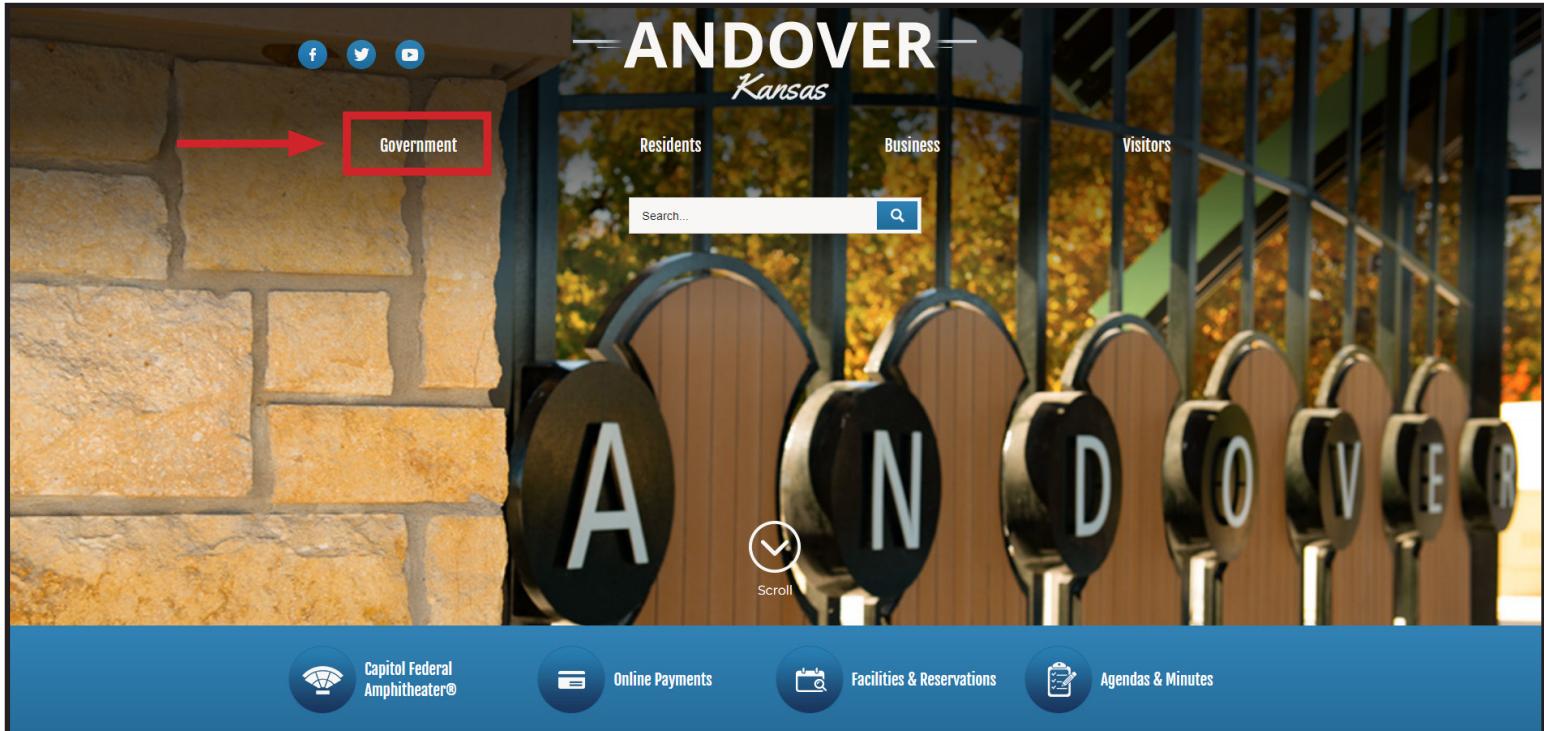


# NOTIFY ME! INSTRUCTIONS

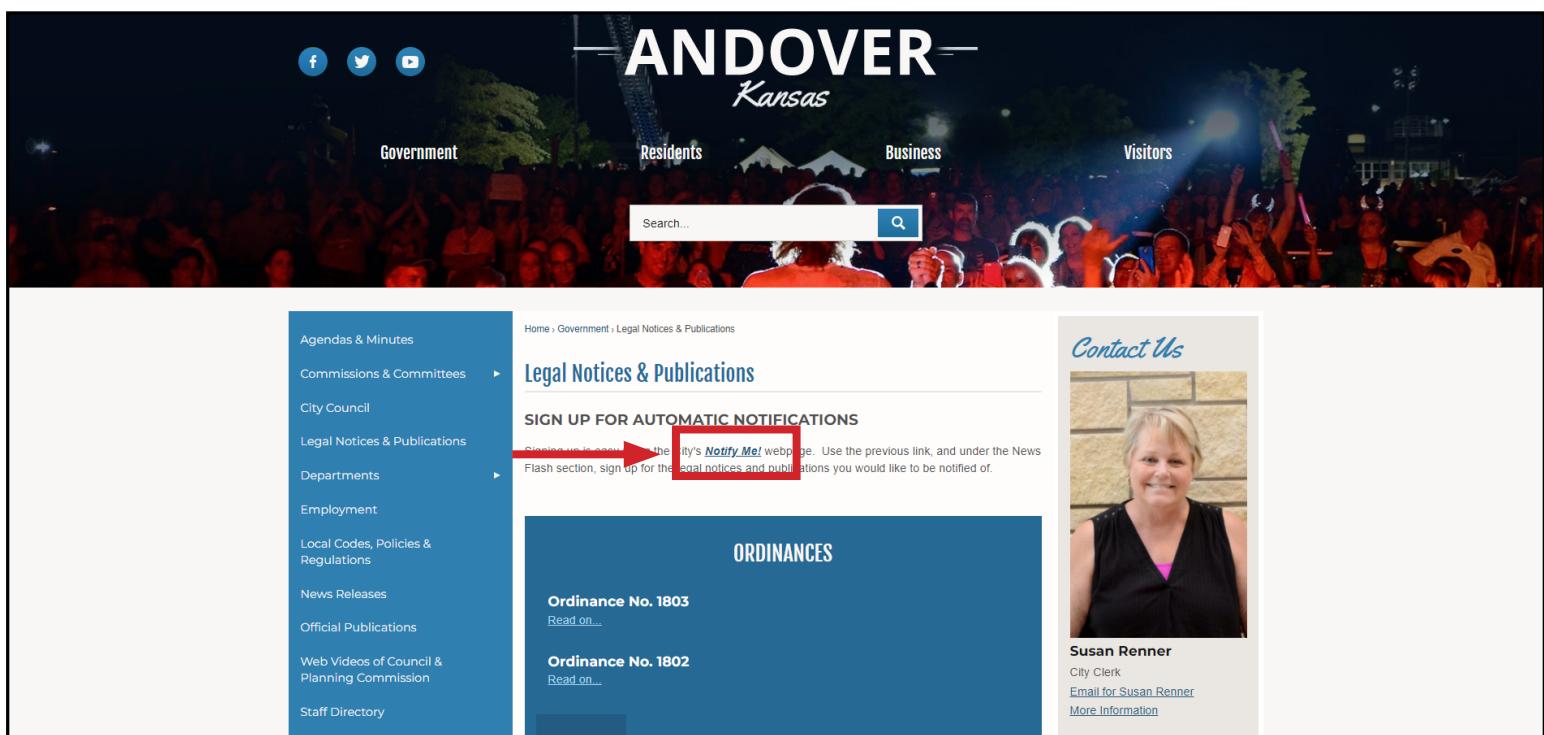
## CITY OF ANDOVER, KANSAS

### HOW DO I SIGN UP TO BE NOTIFIED WHEN THE CITY PUBLISHES LEGAL NOTICES & PUBLICATIONS?

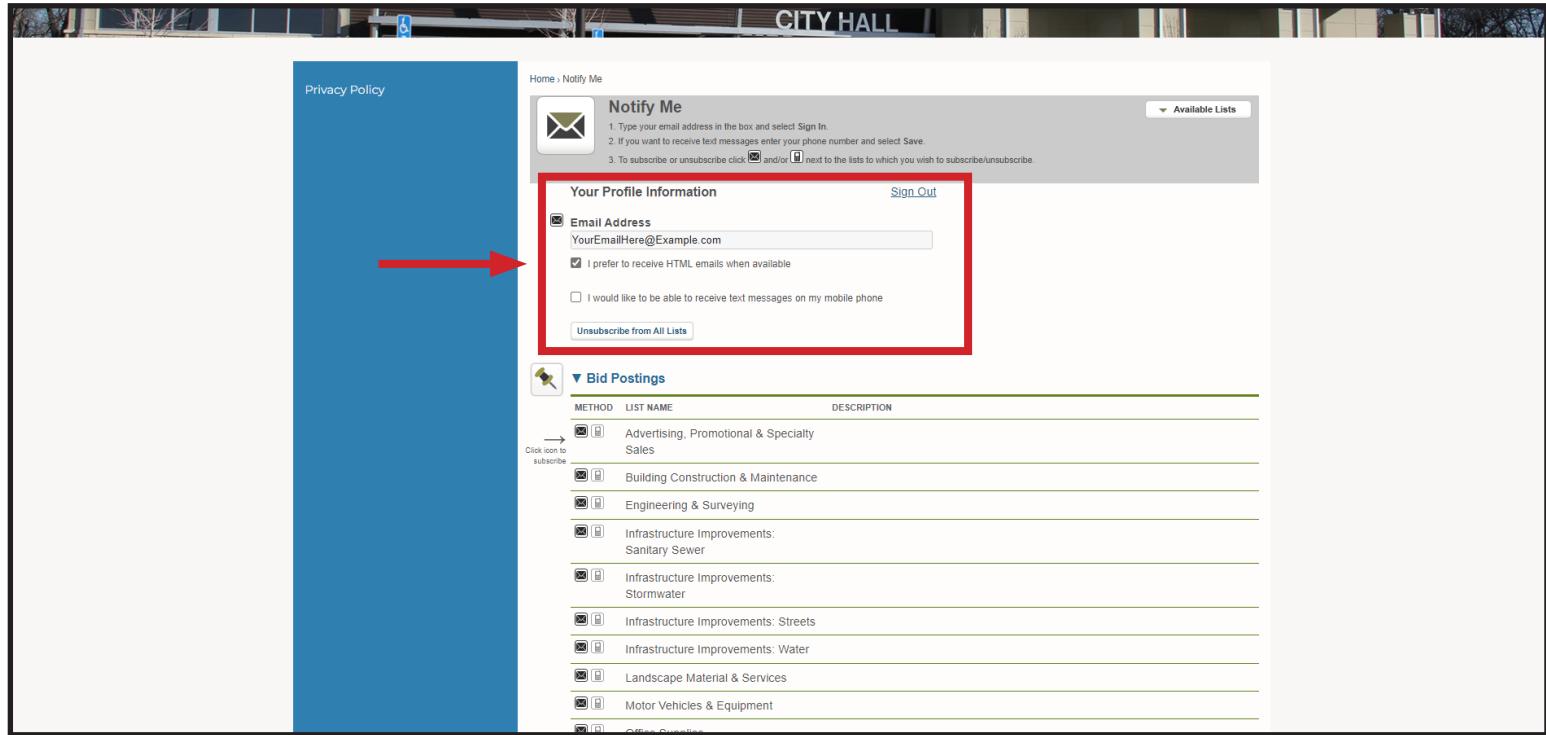
1. Use your browser to navigate to [www.AndoverKS.com](http://www.AndoverKS.com)  
Once on the homepage, hover over 'Government' and select 'Legal Notices & Publications'



3. Once on the Legal Notices & Publications page, select the 'Notify Me!' link.



**4.** Enter your email address you wish for notifications to be sent to. If you wish to also receive text message notifications, check the appropriate box and enter the desired phone number. You will receive an email and/or text confirmation. Follow the instructions in the email and/or text to confirm.



Privacy Policy

Home > Notify Me

**Notify Me**

1. Type your email address in the box and select Sign In.  
2. If you want to receive text messages enter your phone number and select Save.  
3. To subscribe or unsubscribe click  and/or  next to the lists to which you wish to subscribe/unsubscribe.

**Your Profile Information**

Email Address  
YourEmailHere@Example.com

I prefer to receive HTML emails when available

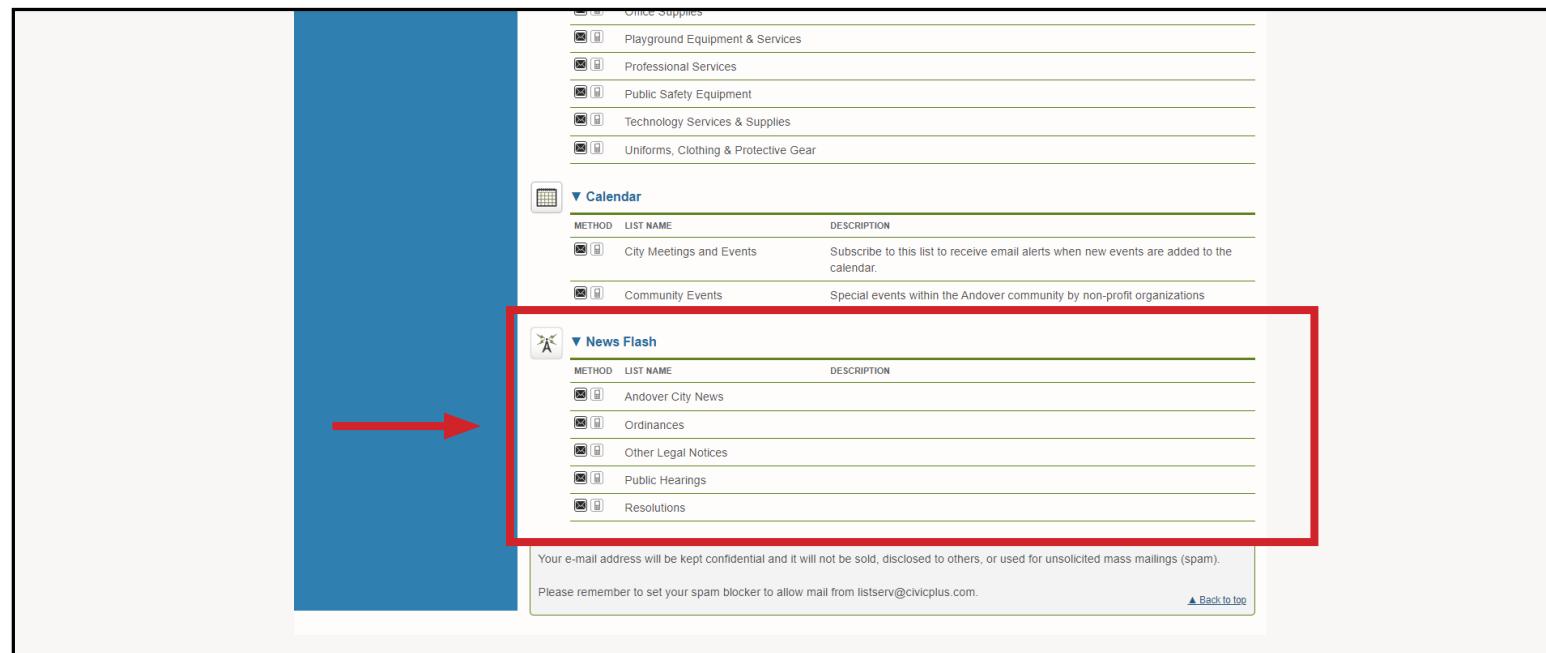
I would like to be able to receive text messages on my mobile phone

[Unsubscribe from All Lists](#)

**Bid Postings**

METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Advertising, Promotional & Specialty Sales	
<input checked="" type="checkbox"/>	Building Construction & Maintenance	
<input checked="" type="checkbox"/>	Engineering & Surveying	
<input checked="" type="checkbox"/>	Infrastructure Improvements: Sanitary Sewer	
<input checked="" type="checkbox"/>	Infrastructure Improvements: Stormwater	
<input checked="" type="checkbox"/>	Infrastructure Improvements: Streets	
<input checked="" type="checkbox"/>	Infrastructure Improvements: Water	
<input checked="" type="checkbox"/>	Landscape Material & Services	
<input checked="" type="checkbox"/>	Motor Vehicles & Equipment	
<input checked="" type="checkbox"/>	Other	

**5.** Once confirmed, scroll down to the 'News Flash' Section and select all categories you wish to be notified of, and the manner in which you desire to be notified (email, text message, both). A green checkmark on the icon means you are subscribed. You will receive confirmations for each subscription.



**Office Supplies**

Playground Equipment & Services

Professional Services

Public Safety Equipment

Technology Services & Supplies

Uniforms, Clothing & Protective Gear

**Calendar**

METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	City Meetings and Events	Subscribe to this list to receive email alerts when new events are added to the calendar.
<input checked="" type="checkbox"/>	Community Events	Special events within the Andover community by non-profit organizations

**News Flash**

METHOD	LIST NAME	DESCRIPTION
<input checked="" type="checkbox"/>	Andover City News	
<input checked="" type="checkbox"/>	Ordinances	
<input checked="" type="checkbox"/>	Other Legal Notices	
<input checked="" type="checkbox"/>	Public Hearings	
<input checked="" type="checkbox"/>	Resolutions	

Your e-mail address will be kept confidential and it will not be sold, disclosed to others, or used for unsolicited mass mailings (spam).

Please remember to set your spam blocker to allow mail from listserv@civicplus.com.

[Back to top](#)



Capitol Federal  
Amphitheater®



Online Payments



Facilities & Reservations



Agendas & Minutes

## FOR ASSISTANCE, PLEASE CONTACT:

Susan Renner, City Clerk  
316.733.1303 ext. 420  
srenner@andoverks.com

