

**IN THE MUNICIPAL COURT OF THE CITY OF ANDOVER**

**BUTLER COUNTY, KANSAS**

CITY OF ANDOVER,	)	
<b>Plaintiff</b>	)	
	)	
vs.	)	Case No. _____
	)	(insert citation # or case #)
_____	)	
(Insert defendant name)	)	
<b>Defendant</b>	)	

**MOTION AND ORDER FOR THE PRODUCTION OF RECORDS, PHOTOGRAPHS  
ON DIGITAL MEDIA AND AUDIO/VIDEO RECORDINGS**

COMES NOW the Defendant and moves the Court for an order allowing the copying of Police Department records, including any field notes, contained in the file under the case number set out above, and copying of the Police Department photographs and audio/video recordings, including any recordings in the possession of Andover Police Department Property/Evidence, contained in the file under the case number set out above. In support of said motion, the undersigned certifies to the Court that s/he is the defendant in the above cited legal action pending in the Municipal Court. The Defendant further represents to the Court that s/he has waived, in writing, his or her right to legal counsel in the above entitled case and that s/he intends to represent herself or himself in said case.

THEREUPON, the Court, after listening to the statements of counsel, orders that copies of the police reports, field notes, photographs on digital media, and audio/video recordings in this case be made available to the defendant.

This Order shall cover only those records that reference the requesting defendant. Costs of these copies shall be at the defendant's expense.

IT IS SO ORDERED on this \_\_\_\_\_ day \_\_\_\_\_ of , 20\_\_\_\_.

\_\_\_\_\_  
Municipal Court Judge

APPROVED:

\_\_\_\_\_  
(Insert Defendant Signature)

Please contact when copies  
are ready:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Insert Defendant Name and Address)