



BEFORE GRANT



AFTER GRANT

Receive up to \$40,000

to make your business and the City of Andover more accessible and welcoming!



Are you looking to update the curb appeal of your business?

The Andover Business Improvement Grant Program supports local businesses with funding for facade, signage, landscaping, ADA compliance or any exterior improvements that enhances the aesthetic of our city.

This is a competitive grant that allows applicants to be reimbursed up to one half (50%) of approved costs (up to \$40,000).

2025 is the 9th year the City of Andover has funded this program.

Examples of Qualifying Exterior Improvements:

- Building repairs (painting, tuck pointing, awning replacement)
- Building improvements (additions, replacements)
- Sidewalk and streetscape improvements (landscaping, lighting, benches)

AndoverKS.gov/BusinessGrant

Applications Accepted March 1 - April 15, 2025

Contact

Les Mangus

lmangus@andoverks.gov

Phone: 316.733.1303

Application Process

- Contact Les Mangus at City Hall for a pre-application meeting to discuss the project and identify the necessary permits and approvals.
- Submit a grant application form, W9, and “before” photos of project by the application deadline.
- Site plans, elevations, architectural renderings, and contractor bids may also be required prior to the start of the project depending on the project scope.
- If your project is selected, complete work by the specified deadline.
- Upon completion of the project, submit all receipts, proof of payment and “after” photos for review.
- If all program requirements have been met, the City will reimburse the applicant up to one half (50%) of the approved costs, with the City’s share not to exceed \$40,000 per project annually.

Details & Eligibility

- Applications will be accepted no sooner than the opening date of the grant period.
- The grant is open to any properties within the Andover City limits with Commercial, Industrial, Mixed Use, or Business District zoning.
- Grant applications may be made by either a business or property owner. All grant monies will be issued as a reimbursement to the applicant.
- Property owners must be current on their property taxes.
- Projects must meet all applicable Site Plan Review Guidelines, Zoning, Sign and Building Code requirements.
- Only one grant is allowed per annual cycle per applicant.
- Businesses or property owners may only submit a new application once any and all past grant funded projects are completed.
- Reported project values shall include the total value of work, including materials and labor, for which the grant is being issued. Projects or project elements will be evaluated at fair market value and may be required to obtain more than one quote. The City will reimburse at the rate of the lowest bid but the applicant is free to select whichever bid they prefer.
- The first round of applications will be accepted March 1 - April 15, 2025. Once the application deadline has passed, grant awards will be assigned based on project scores until all funds are committed.
- Grant scoring criteria are listed on the next page. If any funds remain, a second round of grant applications will be accepted and reviewed in a similar process.
- Applications will be reviewed and scored by a committee comprised of Council members and city staff.
- Projects may not be started prior to grant approval. Project costs incurred prior to grant approval will not be reimbursed. Projects already underway are not eligible for consideration.
- Projects must be complete or substantially complete within six (6) months of approval. A deadline for completion will be included in the grant approval. Projects may only receive one deadline extension. Projects not completed in the required time frame may lose their grant award.
- For projects that require building permits, a passing final building inspection is required prior to the disbursement of any grant funds.

Grant Scoring Criteria

Application must satisfy all required elements to proceed on to review for optional elements.

REQUIRED ELEMENTS:

- **Zoning District (commercial, industrial, mixed-use, or business)**
- **Current on Payment of Property Taxes**
- **Meets Applicable Site Plan Review Guidelines, Zoning, Sign, and Building**

OPTIONAL ELEMENTS:

POINTS:

Placemaking Feature: includes distinctive urban design element including signage, landscaping, public art, and other features that unify the aesthetic of the public realm

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Accessibility Project: includes improvements for the accessibility of the property for those with physical limitations and mobility needs in conformance with ADA

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Professional Design Project: includes work by a design professional architect

4

Location: project is located on Andover Road

2

Facade Improvement Project: makes improvements to the appearance of the building, excluding signs

2

Mixed-Use Project: for a property that includes a mix of uses such as commercial, residential, and/or office

1

Includes Site Improvements: for non-motorists such as sidewalks, crosswalks, shade, bike facilities, landscaping, and other amenities

1

First-Time Applicant: first grant application for the subject property by either a business or property owner or minimum of five years between applications

1

TOTAL

20