



## **APPLICATION FOR A TEMPORARY USE**

**FEE: \$25**

This is an application for a Temporary Use on your property. The form must be completed in accordance with directions on the accompanying instructions and filed with the Zoning Administrator. Email completed application to [Planning&Zoning@andoverks.gov](mailto:Planning&Zoning@andoverks.gov).

**(AN INCOMPLETE APPLICATION CANNOT BE ACCEPTED. AN AERIAL PLOT PLAN MUST ACCOMPANY THIS APPLICATION UNLESS OTHERWISE STATED.)**

1. Name of Applicant/Agent \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Relationship of applicant to property is that of \_\_\_\_\_

(Owner, Tenant, Lessee, etc.)

2. Application is made for a Temporary Use permit to allow for \_\_\_\_\_

on the property located at \_\_\_\_\_

\_\_\_\_\_, and

legally described as \_\_\_\_\_

total lot area: \_\_\_\_\_ square feet / \_\_\_\_\_ acres

and current used as: \_\_\_\_\_

3. Requested setup date: \_\_\_\_\_

Teardown to be complete by: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Water supply: \_\_\_\_\_ Sewage disposal: \_\_\_\_\_

Number of off-street parking spaces available: \_\_\_\_\_



4. Attach any relevant supporting documents to your submission. Relevant documents include, but are not limited to:
  - a. A plot plan of your property, depicting the proposed use;
  - b. Evidence that the temporary use is appropriate for the property and its surroundings;
  - c. Permit for membrane structures (tents), fireworks sales, or other required permit/license;
5. Required plot plan must indicate:
  - a. Adjacent street names;
  - b. North-pointing arrow; and
  - c. Distances of any structure to at least two (2) property lines, if applicable.

The undersigned hereby certifies that: (1) The information given herein is correct; (2) They agree to comply with all provisions of the Zoning Regulations, including the right of the Zoning Administrator to inspect the zoning lot and any structures thereon before approving the Permit; (3) All rights-of-way, easements, setback lines, access controls, and other building or use restrictions as shown on a recorded plat or separate instrument are accurately indicated by dimensions on the attached plot plan; (4) Except for permitted grading, no permanent construction has been initiated on the zoning lot; and (5) They understand that any Permit or Certificate issued upon false statement of any fact which is material to the issuance hereof shall be null and void.

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Applicant	Date	Agent (if any)	Date
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